**Jedburgh Grammar Campus**

**Parent Council Meeting Minutes**

**Thursday 12th January 2023**

**Present:** Ellen Palmer, Lynne Mackay, Debs Marshall, Leanne Stevenson, Heather Cassils, Lynsey Graham, Lisa Fisher, Susan Oliver, Grant Kearney, Paul Fagan, Gemma Keddie.

**Apologies:** Tara Bolland, Diana Hickson, Joanna Pringle, Lynsey Laing, Julie Forsyth, Fiona Ralston, Davina Hyland, Jodie Sandilands, Alasdair Edwards, Shirley McGlasson, T. Yourston, Rodney Newing, Alison Monteith, Katie Warnock.

Minutes from Parent council meeting 22/11/2022 confirmed Lynne, seconded Leanne.

**Head teacher Update:**

**Staffing Update**

* Mrs Obee has joined us and will be teaching P4 (Wednesdays & Fridays)
* Megan Brennan has taken up post as Pupil Equity Funded Youth Worker this week.
* Recruitment of Additional Needs Assistants is ongoing, including filling the vacancy arising from Mrs Nagle’s retirement at Christmas.

**General Update**

* CHRISTMAS 2022

Very positive feedback on end of term events – town parade, Winter Concert, nativity, parties, Christmas lunch, church service.

Once again, we are very grateful to the Rotary Club of Jedburgh who supplied gifts for every nursery and primary child in Jedburgh and Ancrum.

* CELEBRATING ACHIEVEMENT

Values recognition certificates are now being issued, along with house point tokens.

A wide range of inter-house events are being explored, for pupils and staff.

* FAMILY ENGAGEMENT/LEARNING

“Raising Children with Confidence” and “Raising Teens with Confidence” programmes will be offered later this session. Programmes will run in the evenings.

Raising Children with Confidence

This is a six session course which aims to give all parents and carers the latest findings from evidence and research to explain what influences the development of emotional wellbeing and why what you do makes such a difference.

This course is suitable for parents and carers of children aged 0-11yrs and will cover the following topics:

1. Promoting Wellbeing: Supporting children’s mental health and wellbeing

2. The Developing Brain: How experience shapes the brain

3. Why Love Matters: Creating positive relationships and attachments

4. Staying Connected: Listening to understand and developing empathy

5. Building Resilience: Coping with life’s ups and downs

6. Looking After Ourselves: The importance of parental wellbeing

Raising Teens with Confidence

This six week course is for parents and carers of teens.

It aims to help adults understand how they can best support their teenage children to

* navigate increasing independence
* develop confidence, security and resilience
* promote and benefit from emotional wellbeing.

The latest research around what helps support emotional wellbeing throughout life is used.

This includes adolescent brain development, risk taking behaviour, importance of communication and the effects of stress.

The course provides an opportunity to explore with other parents how the teenage years can be a time for the whole family to ‘*thrive rather than just survive’ (Siegel 2014)*

**Key dates:**

Mon 16th Jan: S4-6 prelim fortnight begins

Wed 18th Jan: S1 Parents’ Evening

Wed 25th Jan: S2 Info Session for Parents (options)

Thu 2nd Feb: S2 Parents’ Evening

Thu 9th Feb: ‘Positive Futures’ Careers Fair 12 noon – 6pm

Mon 13th – Fri 17th Feb: Holiday

Mon 20th Feb: In-service day. JGC open to full year ELC children only

Wed 22nd Feb: Senior Phase Parents’ Evening & S3-5 Info. Session (options)

Tue 28th Feb: Senior Phase Parents’ Evening & S3-5 Info. Session (options)

Thu 23rd Feb: Hand Ba’

Mon 6th Mar: S3 Parents’ Evening

Wed 8th Mar: Parent Council

School holidays can be found on the SBC website: [School term dates for 2022-23](https://www.scotborders.gov.uk/info/20009/schools_and_learning/621/term_holiday_and_closure_dates/2)

Jedburgh schools take Cheviot local holidays, which this session are Tuesday 29th November and Monday 13th February.

**Treasurers Update (report attached):**

Income from car boot sale, winter concert refreshment’s and raffle, and nativity raffle £768.20 - raffle success highlighted. Car boot & ghost hunt noted to be heavy workload and not as lucrative.

Current bank balance £2772.01 (Payments for rugby/hockey items to be paid from this totalling £1398, leaving £1374.01)

Leanne Stevenson: Christmas card commission income pending. If this is initiated earlier next year can make higher commission amounts. Plan to arrange earlier next year- to be discussed following summer break.

*Agreed action: Bank account name change outstanding, outgoing committee member signature required from Diane Palmer and Katrina Barbour- LG to facilitate this*

Staff asked what future funds might be requested:

* P7 residential coach and possibly minibus- last year totalled £280. Noted that there are now minimal staff with minibus category on licence, Susan Oliver to investigate provision of training to staff who wish to gain this category
* P7 leaver’s hoodies. Commencing their enterprise in April, may require top up and hope to provide to pupils without charge
* Senior Ball- ticketed event with funds raised towards it, but expected request for assistance

**Set up of sub-group for fundraising:**

Suggestions of sub-groups has been suggested- unsure if multiple sub-groups would work well. Trial of fundraising sub-group and to re-evaluate if further sub-groups appropriate

A WhatsApp fundraising group has been set up, Ellen Palmer will share link to join on parent council WhatsApp group again.

Lynne Mackay- Suggested ‘Friends of Campus’ highlight that not only parents welcomed but extended family and local community.

Ask for offers of engagement eg. home baking, paired reading, gardening, supervision on trips outside campus.

**Raising the profile of the Parent Council:**

Name change suggestion to ‘Parent Partnership’ due to negative and stuffy connotations of council- agreed by all

Example of information leaflet shared by Jodie Sandilands in JGC Parent Council Whatsapp group discussed. Susan Oliver agreed could be shared if produced. To produce will require a template which can then have information added to by contributors. (*Lynsey to discuss template with Jodie Sandilands)*

Year group reps- good idea, to be discussed at future meeting

Susan Oliver offered space for Parent Partnership notice board at entrance to campus

Paul Fagan discussed results from last year’s Stakeholders Consultation. Parent Council involvement questions low scoring at present but has a substantial pool of people answering “don’t know” or “NA” who could be encouraged to participate. This year’s Stakeholders Consultation to be commenced soon.

Ideas for encouraging participation: Educate on what Parent Partnership does. Plan made to attend upcoming high school parent’s evenings to talk to attendees and collect details for people willing to offer assistance as discussed in fundraising sub group notes. Volunteers required on 18th Jan (Debs Marshall and Ellen Palmer volunteered), 2nd Feb, 22nd Feb, 28th Feb, and 6th Mar. Action- *Lynsey to produce sheet to collect details for evenings*

**Parking Concerns:**

Residents in Dounehill area raised complaints regarding parking around the school- Susan Oliver has worked with Safer Routes to School with complaints from other areas. Unfortunately nothing can be done if cars are legally parked.

JRSO’s ready to launch their “parking ticket” scheme for unsafe parking around school. Offending cars will have a ticket designed by pupils placed on their car with car registration noted. This ticket will need to be returned to the school office.

Unnecessary car journeys to school and prolonged periods of cars waiting with engines running- bring this to the ECO committee to brainstorm solution

**Housing development at Howdenburn site:**

If this goes ahead further pressure will be put on parking around school situation, initially with construction traffic then with increased population. Parent Partnership representatives to attend consultation Wednesday 22nd Feb- Lisa attending and will raise Parent Partnership queries.

Further discussion around housing planned for next PP meeting

**Future fundraising:**

Date of 29th March had been floated for car boot sale, agreed not to go ahead with car boot sale on its own but could possibly integrate into other events

Bingo Night- family event: Aim at primary pupils and combine with Parent Partnership volunteer gathering as parents evening events are Secondary. Invitations can be sent through school. To gauge attending numbers ticket event with payment on night- pay per bingo card. *Lisa to source bingo machine, otherwise JOSC may lend one.* Date: 2nd March *Raffle prizes request to be issued*

Summer/End of term fayre: Popular in Parkside and Howdenburn calendars, could be combined with a car boot sale. Plan to collect for raffle and sell tickets in advance to maximise income.

Fashion Show: Previous events have been well received. *Lynne Mackay to contact and book an Autumn date*

**Date of next meeting: Wednesday 8th March**

\*Volunteers required for Parent Partnership attendance at school events:

2nd Feb/22nd Feb/28th Feb/6th March

Howdenburn Drive Community Consultation:

Wednesday 22nd Feb- Jedburgh Town Hall- 4pm-8pm contact Lisa with questions to be raised if unable to attend

